

Frequently Asked Questions

Are we allowed to bring in an outside caterer?

No, Café Modern is the exclusive caterer for the Modern Art Museum of Fort Worth and must provide all food and beverage served at the event. The only exception is a wedding cake and small favor gifts.

Can we provide our own alcohol?

No, Café Modern provides all beverages, alcoholic and non-alcoholic. Café Modern can order a special wine, beer, or liquor with advance notice (based on availability).

What time are we allowed to host an after hours event?

Most likely after 7:00 in the Café and 7:30 in the Grand Lobby, however this will depend on the current museum schedule. Please contact the Catering Director for further information. Each party rental is for 4 hours. Additional time can be requested, but additional charges will apply.

Are we allowed to host a private lunch or an early afternoon event?

The only day allowed for private events prior to 5:00 pm is Monday. Since the museum is closed on Mondays, private lunches and early afternoon events can be hosted during the day.

What time can we begin set up?

Set up will usually begin shortly after 5:00pm. Since the museum closes at 5:00, no events are allowed to begin set up earlier than 5:00. However a later set up start time may be required based on the museum schedule. Please contact the Catering Director for further information.

How long do we have for tear down and must it be completed immediately after the event?

Yes. All events must be cleaned up immediately following the event. Any flowers must be picked up by the florist or taken by the client. All dance floors, staging, and any other non-museum furnishings must be removed from the building after the event. Events are allowed one hour for clean up.

Are we able to host wedding ceremonies?

Unfortunately we are not able to host wedding ceremonies anywhere on museum property. Please contact the Catering Director for a list of local ceremony venues.

What are we able to use for a departure item?

No rose petals, rice, confetti or sparklers. Bubbles are allowed outside of the building. If you have an idea not on this list, please contact the Catering Director for prior approval.

What type of event insurance do I need and where can I obtain it?

The museum requires a \$1 million general liability policy. This insurance would protect the artwork, museum building and property from any damage you, your guests, or your vendors may cause.

A policy can be obtained two ways. You can add on an umbrella to your existing home-owners policy or obtain a special events policy. A special events policy can be written at most insurance companies or you can visit WedSafe for a policy.

www.wedsafe.com. This is ceremony and reception insurance designed specifically for brides and grooms. A policy from WedSafe costs \$195. Other insurance companies range in costs from \$50 - \$1,000. Some home-owners policies can add umbrellas for no cost or minimal cost.

Please note that the insurance must be for the day of the event. If your reception lasts past midnight, your policy must be made for the day of the event and the day after the event.

The museum's name and address must be noted on the policy.

Modern Art Museum of Fort Worth
3200 Darnell Street
Fort Worth, TX 76107

What type of decoration restrictions does the museum have?

No balloons or confetti is allowed inside the museum. Nothing can be taped or attached to any wall, granite or concrete flooring. Candles are only permitted in the Café. All candles must be enclosed. No candles are allowed in the Lobby, the Café patio, or the Sculpture Garden.

What type of deposit is needed to hold our space?

The room rental is due with a signed contract in order to secure your event space. For instance, to rent the Café and the Art Galleries, a deposit of \$2,400 would be required. This first deposit is non-refundable. The catering deposits are due 90 and 30 days prior to your event.

Does museum staff cut our wedding cake or do we need to provide someone?

The museum will cut your wedding cake for no additional charge. We also provide glass plates, forks, and napkins.