



3200 Darnell Street
Fort Worth, Texas 76107
817-738-9215
1-866-824-5566

Application for Employment

To Applicant: The Modern Art Museum of Fort Worth is an Equal Opportunity Employer. Equal access to programs, services and employment is available to all persons. Those requiring reasonable accommodation to the application and/or interview process should notify the Human Resources Manager.

Position(s) Applied For:

Referral Source (How did you hear about us?):

Name:

Last

First

Middle Initial

Other Names Used in Prior Employment:

Present Address:

Street

City

State

Zip Code

Telephone #: ()
Area Code Number

Additional Contact #: ()
Area Code Number

Are you eligible for employment in the United States?

Date Available for Work:

What is your desired salary range? \$

Type of Employment Desired:

Full-Time

Part-Time

Temporary

Seasonal

Have you been convicted of, been given probation or deferred adjudication in lieu of sentencing for, or plead no contest for any offense other than a minor traffic violation? Yes* No
If yes, please explain.

Are you currently charged with an unresolved criminal offense? (Are you charged with a crime that has not yet resulted in a plea of guilty, conviction, acquittal, deferred adjudication, probation, or dismissal?) Yes * No

Have you previously been employed here? If yes, give dates and positions. Yes No

Do you have any relatives who work for or have worked for the Modern Art Museum of Fort Worth? Yes No If yes, please list names(s) and tell how they are related to you.

Have you served in the U.S. Armed Forces?

Did you receive any special training?

If so, explain training:

* Note: A "yes" answer to these questions does not automatically disqualify you for employment. The nature and date of the crime/charge and type of job for which you are applying will be considered. Falsification of this application will result in automatic termination.

Employment History

Please complete application fully for employment consideration; do not reference resume in lieu of completing required fields. List your last FOUR employers beginning with the current or most recent. If you have a job at this time, may we contact your current employer? Yes No

Employer :	Telephone #:	Dates employed:	Month / Year	To	Month / Year
Street Address:	City	State	Hourly	Compensation (Starting): Salary \$	per
Starting Job Title:			Hourly	Compensation (Ending): Salary \$	per

Immediate supervisor and title:

Why did you leave?

Summarize the type of work performed & job responsibilities.

What did you like most about your position?

What were the things you liked least about the position?

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Education

School	Name & City & State	Years Completed	Highest Grade Completed	GPA or Class Rank	Major/Minor
High School					
College					
Technical					
Other (Specify)					

If currently enrolled in an educational program, please explain and specify times available to work:

Computer Skills: (Check appropriate boxes. Include software titles and years of experience.)

Word Processing	Years:	E-Mail	Years:
Spreadsheet	Years:	Internet	Years:
Presentation	Years:	Other	Years:

Professional References

Name of three persons, not relatives or friends, who have known you for at least one year.
(Example: previous supervisors, co-workers, instructors, etc.)

Name	Address	Relationship	Telephone
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Applicant Statement

In consideration of my employment, I agree to abide by the rules and regulations of the Modern Art Museum of Fort Worth (the Museum).

I authorize the Museum's representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the Museum, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I authorize schools, references, and my prior employers to provide my record, reason for leaving, and all other information they may have concerning me to the Modern Art Museum of Fort Worth and I release all parties from any and all liability or claims for any damage whatsoever that may result.

I understand that the Museum does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the Museum reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the Museum is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Museum Director.

I understand that misrepresentation or omission of the facts called for hereon, receipt of unsatisfactory references, or failure to pass a drug screening will be sufficient cause for the rejection of my application or dismissal from the Museum if I have been employed.

I certify that I have read, fully understand, and accept all terms of the Applicant Statement.

Date

Applicant's Signature